



**CITY OF ROCKVILLE  
ROCKVILLE, MARYLAND**

**Addendum #2  
Request for Quote (RFQ) # 031/FY19  
DOG WASTE REMOVAL SERVICES  
April 17, 2019**

**ATTENTION ALL BIDDERS:**

The following addendum is being issued to amend and clarify certain information contained in the above named RFQ. All information contained herein is binding on all Bidders/Respondents who respond to this RFQ. Specific parts of the RFQ have been amended. Respondents are required to acknowledge receipt of the addendum by signing in the appropriate space below. Failure to do so may subject your quote to disqualification. No provided answer to a question may in and of itself change any requirement of the RFQ. The following revisions /deletions / additions are listed below; new language has been double underlined and marked in red bold (ex: **new language**) and language deleted has been marked with a double strikeout (ex. ~~language deleted~~).

**CORRECTION TO RFQ LANGUAGE**

**(Page 2 – #7 Work Schedule)**

Services shall be performed two (2) times each week on Tuesdays and Fridays and shall take place after sunrise and shall be completed before 8 a.m. **April – October of each year, and before 10 a.m. November – March of each year.**

**QUESTIONS & ANSWERS**

**Question #1:** I visited the location recently and observed that the bags currently being used are not the Mutt Mitt #02450. I see in #10 there is a provision to have a similar bag substituted. Is it possible to get a specific bag approved before the bid is submitted?

**Answer:** The substitute bags will be approved after the quote is received by the vendor with the lowest price to meet all specifications.

**Question #2:** Has there ever been a dog waste emergency referenced in #12 that has required action? I feel this is probably a pretty rare event, but don't know the history of the park.

**Answer:** To date, there have not been any emergency visits scheduled.

**Question #3:** What does “licensed contractor” mean in #14 (A)? Dog waste removal companies in Maryland don’t have any specific licensing requirements at this time. We do meet all of Montgomery County’s vendor requirements for such services.

**Answer:** There is not a specific license for this service. The statement in #14 (A) is to ensure that the contractor has a company that is licensed to do business in the State of Maryland.

**Question #4:** On page 4, #17 mentions a service record being submitted with the invoice on a monthly basis. Is this a specific document that the City provides to be completed at each service?

**Answer:** The City requires the monthly invoice to list the specific dates that the service was performed. If a holiday falls on a Tuesday or Friday, they will need to adjust the day accordingly and report on the invoice for that month.

**Question #5:** Since one of the bids includes us supplying bags, is bag usage history available?

**Answer:** No, the bag usage history is not available.

**Question #6:** While we have a very good idea of how many bags a typical waste station uses in a residential neighborhood, a dog park could have significantly more bag usage. How will the City determine if they should accept an all-inclusive bid vs the bid where the City supplies the bags?

**Answer:** The award will be made upon budgetary restrictions (i.e., if vendor supplied bags exceed the department’s budget, the award will be based upon the City providing bags).

**Question #7:** If we are awarded the contract and the City supplies the bags, how would that work? How often and where would we go to get the bags? How would bag usage be accounted for and what reporting requirements would there be?

**Answer:** The request for bags would go to Paula Perez, Contract Administrator, and she would coordinate the bags being made available to the vendor.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME IN THE RFQ.**

**ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 2 BY SIGNING BELOW AND RETURNING A COPY OF THE ADDENDUM WITH YOUR QUOTE.**

**NAME OF BIDDER:** \_\_\_\_\_

**Date Issued:** April 17, 2019

**By:** Tiffany Murriel

<Signed>

Procurement Buyer